

Minutes for Monthly Meeting for
 Falls County Emergency Services District No. 1
 Marlin Volunteer Fire Department
 3172 State Hwy 6 N
 Marlin, Texas 76661
 October 17th, 2024

1. President Bill Range called the meeting to order at 5:03pm.
2. Proof of posting filed October 11th, 2024, at the Falls County Clerk's Office. Verified by President Bill Range.
 Present: Wesley Rolan, Bill Range, Jace Albright, and Sandra Weathers.
 Absent: Tracy Dimerson
 Guest present: Chief James Adams
3. **Public Comments:** N/A

CONSENT AGENDA

4. **Approval of Minutes**
 Regular Meeting Minutes from September 19th, 2024

5. **Approval of Treasurer's Report**
 Presented by Sandra Weathers, Treasurer;

OCTOBER 2024 Report

Beginning Balance Checking:	\$ 1,057.72
Deposits of:	\$ 92,857.08
Withdrawals of:	<u>\$ 46,894.40</u>
Ending Balance of Checking:	\$ 47,020.40

Beginning Balance Savings:	\$ 14,156.51
Transfer from Checking:	<u>\$ 0.00</u>
Ending Balance Savings:	\$ 14,156.51

Beginning Balance TexPool: (07/22/2024)	\$359,240.83
Transfer to Citizens State Bank Checking	\$- 75,000.00
Interest: (08/31/2024)	<u>\$ 1388.71</u>
Ending Balance of TexPool:	\$285,629.54

Grand total of Checking, Savings & TexPool: \$346,806.45

6. **Payment of Current Bills.**
 City Ambulance \$44,007.90; Streamline \$350.00; Tax Assessor/Collector \$2,536.50. Jace Albright made a motion to approve the Consent Agenda; Wesley Rolan 2nd the motion; all approved; motion passed.

FILED
 At _____ o'clock _____ M
 NOV 22 2024
 ELIZABETH PEREZ, COUNTY CLERK
 FALLS COUNTY, TEXAS
 BY _____ DEPUTY

REGULAR AGENDA

7. **Discussion/Action on acquiring an audit firm.**
Discussed hiring of Ingram, Wallis & Co. P.C. out of Bryan to handle a full financial audit. Service fees range from \$7,500 to \$9,500 and is half the cost of other that we have reviewed. There is also a reputable reference in the case of Ingram Wallis that was provided by another ESD that uses their services. Discussed the use of Quick Books to be necessary for us to provide standardized format for distribution of data for audit in the future as all current financial data is tracked through MS Excel. Wesley Rolan made a motion to engage Ingram Wallis and was 2ⁿ by Jace Albright; all approved; motion passed.
8. **Discussion/Action on a short list of specifications for EMS.**
Discussed items of need to include in contract for service specification. Determined that this could be handled by the attorney during the contract development due to the fact that this is reasonable and customary to include these items already in standard EMS service contracts by ESDs. Will defer to attorney in next agenda item. No action taken at this time.
9. **Discussion/Action on having the attorney develop a contract for EMS.**
Jace Albright made a motion to engage with our attorney to create a contract for the 2025 EMS service provider; Sandra Weathers 2nd the motion; all approved; motion passed.
10. **Discussion/Possible Action on budget amendment to include new audit expense (If more than the budgeted amount of \$6000)**
Discussed amending budget to parallel the quoted estimate from the audit company. Jace Albright made a motion to increase budget to \$10,000. Sandra Weathers 2nd the motion; all approved; motion passed.
11. **Discussion/Possible Action on budget amendment to update legal budget for sales tax election.**
Jace Albright made a motion to increase the budget to \$10,000. Sandra Weathers 2nd the motion; all approved; motion passed.
12. **Commissioner training update**
Sandra Weathers took additional training for her total through SAFE-D. All Commissioners need 6 hours of training yearly.
13. **Update on new Tax Rate implementation from the Tax Assessor's Office**
Update provided that the Tax Assessor has implemented the approved tax rate for the ESD.
14. **Adjournment**
Jace Albright made a motion to adjourn the meeting. Wesley Rolan 2nd motion; all approved; motion passed; Meeting adjourned at 17:58.

Bill Range
Bill Range, President

[Signature]
Wesley Rolan, Vice-President

Sandra Weathers
Sandra Weathers, Treasurer

[Signature]
Tracy Dimerson, Secretary/Asst Treasurer

[Signature]
Jace Albright

FILED
At _____ o'clock _____ M
NOV 22 2024
ELIZABETH PEREZ, COUNTY CLERK
FALLS COUNTY, TEXAS
BY _____ DEPUTY